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DDA 85-0060/29
26 July 1985

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 26 July 1985

100-15

1. Progress reports on tasks assigned by the DCI/DDCI:

None.

2. Items/events of interest:

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b. OF reports an Agency-wide savings of \$2,077,726 during the period 1 January through 31 March 1985 in the cost of air fares through the use of Government Transportation Requests as compared to full economy rates. This represents a 12.5 percent increase in savings over the same period in 1984.

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d. A major milestone in the Time Division Multiple Access (TDMA) Program was reached on 19 July with the conclusion of first article testing of final software. TDMA is a satellite multiplying system which will allow communications elements to operate at a faster speed using less satellite power. The first article and production TDMA equipment passed the entire test satisfactorily and is being prepared for shipment to Headquarters. The first overseas TDMA installation is planned to take place in late August.

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i. The ninth running of the New Analyst Course (NAC) ended on 23 July. Of the 18 students attending, seven were from regional offices, six were from OGI, one was from OIA, and two each were from OCR and OSWR. The NAC is intended to enable new DI analysts to understand the analytical process and to develop skills needed to produce finished intelligence. It focuses heavily on inculcating those survival skills which students will use during their first three years on the job. Participants identified the two weeks spent practicing the production of finished intelligence as extremely valuable. Four additional runnings of the NAC are scheduled for calendar year 1985 in order to meet anticipated training needs of newly-hired DI analysts.

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j. Seventy-two Career Trainees invaded the Chamber of Commerce Building on Monday, 22 July at 0830 to begin the Career Trainee Development Course (CTDC). The Director of Training and Education led off with a talk on "Agency Uniqueness and the Concept of Career." The Deputy Director for Intelligence initiated the first formal segment of the course with a talk entitled "Threats to U.S. National Security: An Historical Perspective." Both presentations were well received by the students. CTDC is being held in the largest classroom in the Chamber of Commerce Building in order to accommodate the largest class of Career Trainees in recent memory. Additional tables and chairs were placed in the room and four rotating floor fans were added to help ventilation. It is a very crowded place but the CTs are conscious of the fact that certain sacrifices will have to be made to guarantee the success of this course and thus far have been good-humored about any inconveniences they are experiencing.

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1. The Office of Personnel launched a new, experimental initiative, named Operation Rose Garden, to recontact and hopefully reclaim some of the 314 applicants since 1982 who self-cancelled after being fully cleared. Over 60 files of these candidates are circulating among components to solicit new and/or continuing interest. The strategy involves initial telephonic contact by a field recruiter, a face-to-face meeting to discuss "new opportunities", and sustained personal contacts by component officers. We are optimistic that the small investment of time and money required for this program may produce a number of EODs. To date, two former applicants have renewed their interest in employment.

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m. [redacted] conducted its first direct hire exercise on 18 and 19 July. Immediate decisions were made to hire eight of the 14 applicants. Although two applicants were rejected based on the results of interviews, four others are being given consideration by additional components in the Agency. Overall, it was considered a highly successful exercise, and similar exercises will be conducted.

n. In an effort to enhance Hispanic recruitment, the Office of Personnel's Hispanic Employment Program Manager attended the Eighth Annual National Council of La Raza Conference in Houston, Texas. Valuable contacts were made including the President of the Mexican-American Engineering Society, a counselor for the Association for the Advancement of Mexican Americans, and a representative of Vocational Services in Houston.

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s. OL reports that the new cafeteria carpet has been installed. The installation of the ceiling sound soak acoustical panels is scheduled to commence the week of 29 July. During the panel installation, the contractor will erect and leave in place a large working platform in the South Cafeteria. The scheduled completion date is 29 August. The framing for the new gazebo in the South Cafeteria is 98 percent complete.

t. The New Building Project Office (NBPO/OL) has been notified by the Federal Highway Administration (FHA) that a contract for construction of an acceleration lane on the George Washington Memorial Parkway, westward towards the Beltway and the Cabin John Bridge, is being negotiated under the Small Business Administration (SBA) program. Minority Truckers, Inc., of Washington, D.C. has been identified as the contractor for this project. The date for completion of these negotiations has been set for 7 August. FHA has stated further that if this date cannot be met they will withdraw the project from the SBA 8(a) program and place it with formal advertisement. The intent is to have the project completed this fall.

u. The New Building Project Office states that grading and paving of the North lot extension and the incoming and outgoing roadways near the George Washington Memorial Parkway entrance is scheduled for the week of 29 July.

v. OL advises that General Services Administration is scheduled to turn over the ground floor of the parking deck the week of 29 July. The deck will provide 800 additional parking spaces.

w. The Chairman of the Software Productivity Consortium (SPC) briefed the Special System Group/OIT on the plans and the current status of his organization. SPC is a joint venture by 15 member companies, including TRW, United Technologies, Boeing, Lockheed, Ford Aerospace, Rockwell, E-Systems, GTE, and others, to investigate and solve software productivity problems for mission control software. The primary areas of investigation are: Reusable Software, Rapid Prototyping Knowledge Based Systems, and Software Engineering.

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y. Mr. Don Latham, Assistant Secretary DOD, was given a DIA SAFE status report. Mr. Latham expressed an interest in the computer security built into the system (particularly enhanced compartmentation) and asked when SAFE development would be finished. On this point, DIA replied that, after FY-87, they did not intend to seek development funds for SAFE.

z. By August 1985, SAFE plans called for a user population of 500. At the request of the DI, OIT has made a major effort to install as many SAFE terminals as possible. As a result, there are now approximately 1,100 SAFE users - the number projected for August 1987. This surge in terminal installations has exhausted the number of SAFE ports in Northside Computer Center.

aa. A new data base management system, Cullinet's IDMS/R, has been installed in OIT for acceptance testing. This backbone software is being introduced with the aim of changing the way OIT and the Agency handles its corporate (OP, OL, OS, OMS, OF, etc.) data bases. The new software should allow the introduction of fourth generation languages, reduce application software work and give users more flexibility in working with their information.

bb. The development of a budget preparation prototype as part of the automated Budget Accounting and Resources System (BARS) effort is progressing well. The prototype is resident on an IBM PC and uses Cullinet's GOLDENGATE software. The prototype will be installed in five pilot offices (OC, OD&E, OSO, European or Near East Division, and an unidentified DI office) in time for the FY-88 program exercise in December.

cc. On 24 July, Chief, Classification Review Division, a DO specialist on the Kennedy Assassination papers, and the Office of Information Services (OIS) Legal Advisor will go to the National Archives and Records Administration's record center to review about one foot of CIA material contained in the records of the President's Commission on the Assassination of President Kennedy. The CIA documents had been reviewed in 1975 and verified as properly classified and exempt from release. NARA has requested that the Agency re-review the material to see which, if any, of the documents can now be declassified and released.

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Harry E. Fitzgerald

Attachment

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25X1 DDA/MS: [] 26 July 85: []
Orig - DCI
1 - DDCI
1 - EXDIR
25X1 1 - OLL []
1 - Ea. DA OD (via AIM/Wang)
1 - SSA/DDA
1 - DDA/CMS
1 - DDA/MS
1 - DDA/EEO
1 - DDA Subj
1 - HEF Chrono
1 - EO Subj

S E C R E T

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